Diamond Light School of Massage & Healing Arts PO Box 2110 San Anselmo, CA. 94979 415-454-6651 www.diamondlight.net

SCHOOL DEDEODMANCE EACT SHEET

## SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2017 & 2018

Professional Bodywork Therapy Course 500 hours

### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2018	15		10	100%
2017	15	14	14	94

Student's Initials:	_Date:
Initial only after you have h	nad sufficient time to read and understand the information.
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Published: December 1, 2016

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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students	Graduates	Available for	Employed in the	•
	Who		Employment	Field	Field
	Began				
	Program				
2018	15	10	10	8	80%
2017	15	14	14	12	85

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by inquiring at the school or asking the director

### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2018	8	0	8
2017	12	12	12

### Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	8	8
2017	6	6	12

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Ро	Box	2110,	San	Anse	elmo	, (	Ca	949	79	www.	dia	amond]	Liaht	.net

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### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2018	7	8
2017	6	12

### **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2018	0	8
2017	0	12

Student's Initials:	Date:
Initial only after you have h	ad sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:_	Date:	
Only initial after you	u have had sufficient time	e to read and understand the information.

Published: December 1, 2016

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Diamond LIght School of Massage & Healing Arts
Po Box 2110, San Anselmo, Ca 94979 www.diamondlight.net

Licensing Exam Passage Rate

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2018	8	N/a	N/a	N/a	n/a
2017	14	12	12	0	100%

Student's Initials:	Date:			
Initial only after you h	ave had sufficient	time to read a	and understand th	ne information.

Published: December 1, 2016

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### Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Employed in	-	•	\$40,001 - \$45,000	•	No Salary Information Reported
2018	10	8	3	2	1	0	2
2017	14	12	10	0	0	0	2

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	2017	14		12		10	0	0	0	2
	A list of sour	rces used t	o substantiate s	alary disclos	ures is avai	lable from	the school b	by asking th	e director.	
	Student's	Initiale	Date:							
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\$	510,200	Additional	charges may be	incurred if the	ne program	is not com	ipleted on-tir	ne.		
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	Students at	t Diamond	Light School of	Massage &	Healing Arts	are not	eligible for fe	ederal stud	ent loans.	This
			eet the U.S. De	-	•		•			
	student aid			•						
		-								
	Student's I	nitials:	Date:							
	Initial only	after yo	ou have had s	sufficient ti	me to rea	d and u	nderstand	the		
	information	n								
			d with the Burea			•	J		•	, ,
			pletion rates, pla		•	salaries, o	or license ex	xam passa	ge rates, th	nis fact sheet
	contains the	e information	on as calculated	pursuant to	state law.					
	Anv guesti	ons a stud	dent may have	regarding	this fact sh	eet that l	have not be	en satisfad	ctorily ansv	vered by the
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#### Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing

• exam.

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"Number Who Passed First Available Exam" is the number of graduates who took and passed

the first available

licensing exam after completing the program.

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"Salary" is as reported by graduate or graduate's employer.

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"No Salary Information Reported" is the number of graduates for whom, after making reasonable

attempts, the school was not able to obtain salary information.

#### STUDENT'S RIGHT TO CANCEL

### REFUND INFORMATION

The student has a right to a full refund of all charges less the amount of \$100.00 for the registration fee if

he/she cancel this agreement prior to or through the 1st day of attendance or 7 days after enrollment,

whichever is later. In addition, the student may withdraw from a course after instruction has started a

receive a pro rata refund for the unused portion of tuition and other refundable charges if the student

has completed 60% or less of the instruction. for example, if the student completes only 30 hours of a 100

hour course, and paid \$1,000.00 for tuition, the student would receive a refund of \$700.00. If the student

has received federal student financial aid funds, the student is entitled to a refund of monies not paid

from federal student financial aid program funds. Refunds will be paid within 30 days of withdrawal.

**Diamond Light School of Massage & Healing Arts** 

PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Advanced Bodywork Therapy - 250 hours

**On-Time Completion Rates (Graduation Rates)** 

Includes data for the two calendar years prior to reporting.

Calendar	Number of Students Who Began the Program	Students Available for Graduation	Mumbar at ()n_	On-Time Completion Rate
2018	0	0	0	100%
2017	0	0	0	100%

Student's Initials: Date:

### **Diamond Light School of Massage & Healing Arts**

PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net
Job Placement Rates (includes data for the two calendar years prior to reporting)

Not Applicable- This course does not lead to employment

Calendar Year	Number of Students Who Began Program	Number of Graduates	Available for	Employed in	Placement Rate % Employed in the Field
2018	0	0	0	n/a	N/a
2017	0	0	0	N/A	n/a

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the director

Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time vs. Full-Time Employment

Calendar Year	the Field 20-29 Hours Per	Graduates Employed in the Field at Least 30 Hours Per Week	
2018	N/a	N/a	N/a
2017	N/a	N/a	N/a

### Single Position vs. Concurrent Aggregated Position

Calendar Year	the Field in a Single	Field in Concurrent	Total Graduates Employed in the Field
2018	N/a	N/a	N/a
2017	N/a	N/a	N/a

<sup>\*\*</sup>Included if the program is more than one year in length.

### Diamond Light School of Massage & Healing Arts PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net Self-Employed / Freelance Positions

Institutional Employment N/A This course does not lead to employment

Calendar Year	Graduates Employed who are Se or Working Freelance	elf- Employed Total Graduates Employed in the Field
2018	N/a	N/a
2017	N/a	N/a
Calendar Year	Graduates Employed in the Field withe Institution, an Employer Owne an Employer who Shares Ownershinstitution.	d by the Institution, or
2018	0	0
2017	0	0

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

Licensing Exam Passge Rate -Not Applicable- There is no licensing exam for this course

Calendar	Graduates in	Number of	Passed First	ESHAM FIRST	Passage Rate
2018	0	N/a	N/a	N/a	N/a
2017	0	N/a	N/a	N/a	N/a

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting) Annual salary and wages reported for graduates employed in the field.

### **Cost of Educational Program**

Total charges for the program for students completing on-time in 2017 : \$4250 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

# Diamond Light School of Massage & Healing Arts PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net Federal Student Loan Debt

Calendar Year	Available for	Employed	-	•	-	-	No Salary Information Reported
2018	N/A	N/A	N/A	N/A	N/A	N/A	
2017	N/A	N/A	N/A	N/A	N/A	N/A	

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

## Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.

Students at Diamond Light School Of Massage & Healing Arts are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the

Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name	Date	
Student Signature	Date	
School Official	Date	

### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose employment
  has been reported, and for whom the institution has documented verification of employment. For
  occupations for which the state requires passing an examination, the six months period begins
  after the announcement of the examination results for the first examination available after a student
  completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available

licensing exam after completing the program.

- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

### STUDENTS RIGHT TO CANCEL

You may cancel this agreement and receive a refund through the 1<sup>st</sup> day of attendance or 7 days after enrollment, whichever is later, by providing a written notice to. Vajra Matusow, Director, Diamond Light School of Massage and Healing Arts.

### **REFUND INFORMATION**

The student has a right to a full refund of all charges less the amount of \$100.00 for the registration fee if he/she cancel this agreement prior to or through the 1<sup>st</sup> day of attendance or 7 days after enrollment, whichever is later. In addition, the student may withdraw from a course after instruction has started a receive a pro rata refund for the unused portion of tuition and other refundable charges if the student has completed 60% or less of the instruction. for example, if the student completes only 30 hours of a 100 hour course, and paid \$1,000.00 for tuition, the student would receive a refund of \$700.00. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Refunds will be paid within 30 days of withdrawal.

### Diamond Light School of Massage & Healing Arts PO Box 2110 San Anselmo CA 94979 415-454-6651 www

PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Massage Therapy – 100 hours

**On-Time Completion Rates (Graduation Rates)** 

Includes data for the two calendar years prior to reporting.

Calendar Year	IVVNO BENAN THE	Students Available for Graduation	Number of On-	On-Time Completion Rate
2018	4	2	2	100%
2017	0	0	0	100%

Student's Initials:

Date:

### **Diamond Light School of Massage & Healing Arts**

PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net Job Placement Rates (includes data for the two calendar years prior to reporting) Not Applicable- This course does not lead to employment

Calendar Year	Number of Students Who Began Program	Number of	Available for	Employed in	Placement Rate % Employed in the Field
2018	4	2	0	n/a	N/a
2017	0	0	0	0	n/a

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by **contacting the director** 

## Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time vs. Full-Time Employment

Calendar Year	the Field 20-29 Hours Per	Graduates Employed in the Field at Least 30 Hours Per Week	
2018	N/a	N/a	N/a
2017	N/a	N/a	N/a

### Single Position vs. Concurrent Aggregated Position

Calendar Year	the Field in a Single	1 -	Total Graduates Employed in the Field
2018	N/a	N/a	N/a
2017	N/a	N/a	N/a

<sup>\*\*</sup>Included if the program is more than one year in length.

### Diamond Light School of Massage & Healing Arts PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net Self-Employed / Freelance Positions

Institutional Employment N/A This course does not lead to employment

Calendar Year	Graduates Employed who are or Working Freelance	Self- Employed Total Graduates Employed in the Field
2018	N/a	N/a
2017	N/a	N/a
Calendar	Graduates Employed in the Fielthe Institution, an Employer Owan Employer who Shares Owne Institution.	ned by the Institution, or Employed in the
2018	0	0
2017	0	0

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

### Licensing Exam Passage Rates -Not Applicable- There is no licensing exam for this course

Calendar	Graduates in	Number of	Passed First	Halida Firet	Passage Rate
2018	4	N/a	N/a	N/a	N/a
2017	0	N/a	N/a	N/a	N/a

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting) Annual salary and wages reported for graduates employed in the field.

### **Cost of Educational Program**

Total charges for the program for students completing on-time in 2017 : \$2025. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

# Diamond Light School of Massage & Healing Arts PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net Federal Student Loan Debt

Calendar Year	Available for	Employed	-	•	-	-	No Salary Information Reported
2018	N/A	N/A	N/A	N/A	N/A	N/A	
2017	N/A	N/A	N/A	N/A	N/A	N/A	

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

## Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.

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Student Name	Date	
Student Signature	Date	
School Official	Date	

### **Definitions**

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- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose employment
  has been reported, and for whom the institution has documented verification of employment. For
  occupations for which the state requires passing an examination, the six months period begins
  after the announcement of the examination results for the first examination available after a student
  completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

### STUDENTS RIGHT TO CANCEL

You may cancel this agreement and receive a refund through the 1<sup>st</sup> day of attendance or 7 days after enrollment, whichever is later, by providing a written notice to. Vajra Matusow, Director, Diamond Light School of Massage and Healing Arts.

### **REFUND INFORMATION**

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Diamond Light School of Massage & Healing Arts

PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

**Energetic Healing Course-100 hours** 

**On-Time Completion Rates (Graduation Rates)** 

Includes data for the two calendar years prior to reporting.

Calendar	IVVNO BEDAN THE	Students Available for Graduation	Number of On-	On-Time Completion Rate
2018	0	0	0	100%
2017	0	0	0	100%

Student's Initials:

Date:

### **Diamond Light School of Massage & Healing Arts**

PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net Job Placement Rates (includes data for the two calendar years prior to reporting)

Not Applicable- This course does not lead to employment

Calendar Year	Number of Students Who Began Program	Number of Graduates	Available for	Employed in	Placement Rate % Employed in the Field
2018	0	0	0	n/a	N/a
2017	0	0	0	N/A	n/a

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the director

Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time vs. Full-Time Employment

Calendar Year	the Field 20-29 Hours Per	Graduates Employed in the Field at Least 30 Hours Per Week	
2018	N/a	N/a	N/a
2017	N/a	N/a	N/a

### Single Position vs. Concurrent Aggregated Position

Calendar Year	the Field in a Single	Field in Concurrent	Total Graduates Employed in the Field
2018	N/a	N/a	N/a
2017	N/a	N/a	N/a

<sup>\*\*</sup>Included if the program is more than one year in length.

# Diamond Light School of Massage & Healing Arts PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net Self-Employed / Freelance Positions

Institutional Employment N/A This course does not lead to employment

Calendar Year	Graduates Employed who are or Working Freelance	Self- Employed Total Graduates Employed in the Field
2018	N/a	N/a
2017	N/a	N/a
Calendar Year	Graduates Employed in the Field the Institution, an Employer Own an Employer who Shares Owner Institution.	ned by the Institution, or Employed in the
2018	N/a	N/a
2017	N/a	N/a

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

Licensing Exam Passage Rate-Not Applicable- There is no licensing exam for this course

Calendar	Graduates in	Number of	Passed First	ESHAN FIRST	Passage Rate
2018	0	N/a	N/a	N/a	N/a
2017	0	N/a	N/a	N/a	N/a

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting) Annual salary and wages reported for graduates employed in the field.

### **Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: \$1995 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

# Diamond Light School of Massage & Healing Arts PO Box 2110 San Anselmo, CA 94979 415-454-6651 www.diamondlight.net Federal Student Loan Debt

Calendar Year	Available for	Employed	-	•	-	-	No Salary Information Reported
2018	N/A	N/A	N/A	N/A	N/A	N/A	
2017	N/A	N/A	N/A	N/A	N/A	N/A	

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

## Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.

Students at Diamond Light School Of Massage & Healing Arts are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the

Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name	Date	
Student Signature	Date	
School Official	Date	

### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose employment
  has been reported, and for whom the institution has documented verification of employment. For
  occupations for which the state requires passing an examination, the six months period begins
  after the announcement of the examination results for the first examination available after a student
  completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

### STUDENTS RIGHT TO CANCEL

You may cancel this agreement and receive a refund through the 1<sup>st</sup> day of attendance or 7 days after enrollment, whichever is later, by providing a written notice to. Vajra Matusow, Director, Diamond Light School of Massage and Healing Arts.

### **REFUND INFORMATION**

The student has a right to a full refund of all charges less the amount of \$100.00 for the registration fee if he/she cancel this agreement prior to or through the 1<sup>st</sup> day of attendance or 7 days after enrollment, whichever is later. In addition, the student may withdraw from a course after instruction has started a receive a pro rata refund for the unused portion of tuition and other refundable charges if the student has completed 60% or less of the instruction. for example, if the student completes only 30 hours of a 100 hour course, and paid \$1,000.00 for tuition, the student would receive a refund of \$700.00. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Refunds will be paid within 30 days of withdrawal.